

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
June 16, 2008

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, June 16, 2008 at 7:00 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and the Courier News newspapers on June 12, 2008. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Frank A. Blandino, John Donnadio, Gregory Gillette, Judith C. Haas, Neil Hudes, David T. Lin, and Marc J. Rosenberg

Wolfgang Schneider arrived at 7:50 p.m.

MEMBERS ABSENT: Steven D. Paget

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa M. Antunes, Assistant Superintendent of Schools, and Mr. Aiman Mahmoud, School Business Administrator/Board Secretary

Executive Session

A motion was made by Mr. Paget and seconded by Mr. Gillette that the board adopt a resolution to go into executive session at 7:00 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are an administrative vacancy and a sick bank request.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 7:30 p.m.

Mr. Schneider arrived at 7:50 p.m.

Approval of May Board Meeting Minutes

A motion was made by Mr. Donnadio and seconded by Mr. Lin that the board of education approve the minutes of the May 5, 2008 public meeting.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Lin and seconded by Mr. Donnadio that the board of education approve the minutes of the May 19, 2008 public meeting.

Upon call of the question, the motion carried unanimously.

A motion was made by Mrs. Haas and seconded by Mr. Blandino that the board of education approve the minutes of the executive session held on May 5, 2008.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Blandino and seconded by Mr. Donnadio that the board of education approve the minutes of the executive session held on May 19, 2008.

Upon call of the question, the motion carried unanimously.

Correspondence

None

Board Recognition

Dr. Forsthoffer recognized Andrew and Tristan Duff, Hillsborough High School students, for their donation of \$1,080.00 to be used to support the Autism program. The students raised the money by holding a benefit concert.

Ms. Jodie Howe, Woods Road School principal, recognized her staff members, students and parents who participated in the reading program which won the International Reading Association's exemplary reading award.

Mr. Scott Rocco, human resource director, recognized Mr. Jim Schoof, high school teacher, for his assistance in developing the new "brand" logo for the Hillsborough Township Public Schools. High school senior, Jennifer Donatelli, designed the winning brand.

New Business

Mr. Donnadio voiced his concern about the media coming to the middle school because of the school's ban on energy drinks.

After much discussion by the board, it was decided that the ban on energy drinks will be reviewed by the policy committee to determine if there should be a district policy regarding energy drinks.

Mr. Schneider advised the board that the high school's Science League team is ranked 7th in the state and the Earth Science team is 4th in the state. These teams are comprised of students who volunteer to stay after school and take tests.

Superintendent's Report

Dr. Forsthoffer congratulated and thanked the personnel department for getting the staff contracts out quickly after the HEA contract ratification.

He also wished all of the students and faculty a happy and healthy summer and congratulated all of the students graduating on June 19th.

Time was allowed for questions and comments on the superintendent's report.

Action Agenda

Public Comments

None

CURRICULUM & INSTRUCTION

A motion was made by Mr. Rosenberg and seconded by Mr. Gillette that the board of education approve the curriculum and instruction agenda as follows:

Acceptance of Grant

Accept the following grant:

<u>GRANT</u>	<u>AMOUNT</u>
Bristol-Myers Squibb-Rider University Grant Program for Enhancement of Science Teaching	\$7,500

Resolve to Amend the IDEA FY 2008 Application

Resolve to amend the IDEA FY2008 application to incorporate funds carried over from FY2007 in the amount of:

IDEA Basic	\$47,590.00
IDEA Preschool	\$47.00

Submission of Grant Application

Submission of the following Grant Application:

<u>Grant</u>	<u>Amount</u>
REBEL School Based Tobacco Prevention Program (Middle School)	\$3,000

Approve the Comprehensive Equity Plan Statement of Assurance

Approve the Comprehensive Equity Plan Annual Statement of Assurance for 2008-2009 as kept on file in the Assistant Superintendent's office.

Approve the Summer Enrichment Program for 2008

Approve the application of the 2008 Summer Enrichment Program to the Executive County Superintendent and the operation of the program from July 7-18, 2008.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Acceptance of Grant

A motion was made by Mr. Lin and seconded by Mr. Rosenberg that the board of education accept the following grant:

<u>GRANT</u>	<u>AMOUNT</u>
U.S. Department of Education's (ED) Grants for School-Based Student Drug Testing Programs	\$41,148.00

A motion was made by Mr. Blandino and seconded by Mr. Donnadio to table the motion to approve the acceptance of the grant for student drug testing.

Discussion took place at length by the board.

Upon call of the roll, the motion to table was defeated with three members voting in favor and Mrs. Haas and Messrs. Lin, Rosenberg, Schneider and Hudes voting against.

Upon call of the roll, the original motion to accept the grant for student drug testing carried with five members voting in favor and Messrs. Blandino, Donnadio, and Gillette voting against.

PERSONNEL

A motion was made by Mr. Lin and seconded by Mr. Gillette that the board of education approve the personnel agenda as follows:

Resignations

Donna Burns, bus driver, transportation, effective June 19, 2008.

Katrina De la Cruz, instructional assistant, Triangle School, effective June 30, 2008.

Christina Hydzik, instructional assistant, extended school year program, effective 2008 session.

Susan Jefferson, instructional assistant, extended school year program, effective 2008 session.

Jodi-Marie Masley, French teacher, Hillsborough Middle School, effective June 30, 2008.

Jessica Nardi, literacy content specialist, Hillsborough Elementary School, effective June 30, 2008.

Deborah Tinnirello, library assistant, Hillsborough High school, effective June 30, 2008.

Leave of Absence

Jennifer Tuller, grade 5 teacher, Auten Road Intermediate School, disability/family leave of absence, effective September 29, 2008 through February 10, 2009.

Reappointment 2008-2009

Kathy Raichel, .5 instructional assistant, Triangle School, effective September 1, 2008 through June 30, 2009 (increase in enrollment).

SALARY: \$24,488 PRORATED

STEP 1

Transfer/Change in Appointment 2008-2009

Approve the transfer/change in appointments of the following personnel for the 2008-2009 school year:

Lisa Murphy, from .5 instructional assistant, Triangle School, to full time instructional assistant, Triangle School, replacing K. Delacruz (resigned).

SALARY: \$24,488

STEP 1

Robin Pidany, from special education teacher, Hillsborough Middle School, to special education teacher, Hillsborough High School, effective September 1, 2008 through June 30, 2009 (department reorganization).

SALARY: \$54,840

MA

STEP 7

Change in Contract 2008-2009

Approve the change in contract of the following personnel for the 2008-2009 school year:

Roz Bellantuono, from 10-month secretary, child study team, to 12-month secretary, child study team, effective July 1, 2008 through June 30, 2009 replacing Teresa Parent (retired).

SALARY: \$50,087

STEP 26

Appointments for 2008 - 2009

Approve the appointment of the following personnel for the 2008-2009 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Principal

Anthony Caparoso, principal, Woodfern Elementary School, effective August 16, 2008 or sooner if released by current district, replacing M. Hoffman (in-district transfer).

SALARY: \$105,000

PRO RATED

Secretary

*Suzanne Kreiswirth, 12 month secretary, human resources department, effective July 1, 2008 through June 30, 2009.

SALARY: \$36,562

Long Term Substitute

Mary Thomson, long term substitute, transitional primary teacher, Woods Road School, effective September 1, 2008 through June 30, 2009 replacing Tracey Stephens (leave of absence).

SALARY: \$47,080

BA

STEP 1

Teachers

Rachel Griffiths, English teacher, Hillsborough High School, effective September 1, 2008 through June 30, 2009, replacing D. Veltri (in district transfer).

SALARY: \$50,680 MA STEP 1

Sarah Munch, .667 music teacher, Hillsborough High School, effective September 1, 2008 through June 30, 2009 (new position).

SALARY: \$50,190 PRORATED BA STEP 6

Caitlin O'Neil, social studies teacher, Hillsborough High School, effective September 1, 2008 through June 30, 2009, additional class replacing N. Hewitt (retired).

SALARY: \$47,080 BA STEP 1

John Yaros, special education teacher, Hillsborough High School, effective September 1, 2008 through June 30, 2009, replacing V. Perrotti (in district transfer).

SALARY: \$50,680 MA STEP 1

Coaches 2008-2009

Approve the appointment of Hillsborough Middle School and Hillsborough High school coaches for the 2008-2009 school year as listed on Schedules A and B.

Substitute Teacher - \$80/day

Jessica Fedroff	Colleen Delucia
Allison Marcsisin	Laurie Pfister
Jameson Rucci	Marisa Schleimer

Substitute Instructional Assistant - \$80/day

Allison Marcsisin

Substitute Clerical - \$10.25/hour

Evelyn Kellogg

Substitute Bus Driver - \$20/hour

Beth Piersanti

Student Teachers 2008-2009

Stefanie Zitelli, The College of New Jersey, to do her student teaching in Elementary Education effective September 4, 2008 through December 2008.

Cooperative Teacher

Carolyn Petty

Grade(s)

4

Extended School Year Program - 2008

Approve the positions of the following personnel for the special education summer extended school year program:

Teachers

Tristen Garretson	Social Skills Teacher
Tracy Rood	.5 Preschool Teacher

Instructional Assistants

Kathleen Mutz	Instructional Asst. Autism
Coleen DeLuca	Instructional Asst. Autism
Cindy Lingg	.667 Instructional Asst. LLDM

Substitute Teachers - \$80/day

Debbie Mamawala	Mary Beasley
June Cardile	Michelle Tyler
Jane Harris	Elizabeth Abate
Maria DeLuca	Sarah Landon

Tutors - \$39.26/hour

Dana Richens	Jody Snyder
Elizabeth Steinbruck	Robin Pidany
Michelle Tyler	

Summer Employment - 2008Auten Road Intermediate School

Gail Guido	10 days	\$19.84/hour - clerical
Roseann Mazzone	20 days	\$24.29/hour - secretary

Amsterdam School

Tricia Crane	50 hours	\$28.06/hour - secretary
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Sunnymead School

Linda Gimbut	50 hours	\$31.63/hour - secretary
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Triangle School

Lorma Spencer	25 hours	\$19.84/hour - clerical
Flo Steinberg	25 hours	\$24.79/hour - secretary

Woodfern School

Sue Maglia	50 hours	\$29.79/hour - secretary
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Hillsborough High School

Ashley Uniszkiwicz \$10.25/hour - substitute secretary

Summer Athletic Camp Stipends

Approve the additional stipends for the summer athletic camp as listed on *Schedule C*.

Summer Enrichment Program - 2008

Approve the salaries for the 2008 Summer Enrichment Program as listed on *Schedule D*.

Renewal of Contracts for Support Staff

Approve the re-employment and tentative assignments for all support staff members for the 2008-2009 school year, as listed on *Schedules F, G, H, I, J, K, L*.

Renewal of Contracts for all Non Represented Support Staff

Approve the re-employment and tentative assignments for all non represented employees for the 2008-2009 school year, as listed on *Schedule M*.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Renewal of Contracts for all Certificated Staff

A motion was made by Mr. Donnadio and seconded by Mr. Lin that the board of education approve the re-employment and tentative assignments for all certificated staff members for the 2008-2009 school year, as listed on *Schedule E*.

Upon call of the roll, the motion carried with a unanimous vote recorded.

FINANCE

A motion was made by Mr. Gillette and seconded by Mr. Lin that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the Assistant Superintendent for Business/Board Secretary and the Treasurer of School Moneys for the month of May 31, 2008 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are

available to meet the district's financial obligation for the remainder of this fiscal year.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$8,720,563.84

Line Item Transfers

Approve the following line item transfers in the 2007-08 General Fund budget as listed on *Schedule N*.

Request for Local Taxes

Approve the following request for local taxes for the 2008-2009 school year:

Amount of local taxes required for 2008-09 \$73,871,130.00

Amount required to 12/31/08 (50%) \$36,935,565.00

Amount required to 8/9/08 (20%)

July 10, 2008 \$7,387,113.00

August 9, 2008 \$7,387,113.00

Remaining amount required to 12/31/08

September 9, 2008 \$5,540,335.00

October 9, 2008 \$5,540,335.00

November 11, 2008 \$5,540,335.00

December 9, 2008 \$5,540,334.00

Amount required to 6/30/09 (50%) \$36,935,565.00

January 13, 2009 \$6,155,928.00

February 12, 2009 \$6,155,928.00

March 12, 2009 \$6,155,928.00

April 14, 2009 \$6,155,927.00

May 12, 2009 \$6,155,927.00

June 11, 2009 \$6,155,927.00

HVAC Controls Replacement, Cafeteria Sound System at Amsterdam Elementary School and Exterior Lighting Work at Hillsborough Elementary School

The following bids were received on June 4, 2008 for HVAC controls replacement, cafeteria sound system at Amsterdam Elementary School and exterior lighting work at Hillsborough Elementary School:

<u>Vendor</u>	<u>Base Bid</u>
BTNJ, LLC	\$149,000
Gabe Sganga, Inc.	162,000
Bill Leary Air Conditioning & Heating	221,765

Award a contract to BTNJ, LLC for its low bid of \$149,000 for HVAC controls replacement, cafeteria sound system at Amsterdam Elementary School and exterior lighting work at Hillsborough Elementary School.

Gymnasium Floors and Miscellaneous Floor Replacements at Triangle School, Woodfern School, Hillsborough High School, and Woods Road Elementary School

The following bids were received on June 11, 2008 for gymnasium floors and miscellaneous floor replacements at Triangle School, Woodfern School, Hillsborough High School, and Woods Road Elementary School:

<u>Vendor</u>	<u>Base Bid</u>
Benaka, Inc.	\$160,000
Boiling Springs Group	169,300
North Eastern Hardwood Floors	199,400
Jacob's Construction	207,000

Award a contract to Benaka, Inc. for its low bid of \$160,000 for gymnasium floors and miscellaneous floor replacements at Triangle School, Woodfern School, Hillsborough High School, and Woods Road Elementary School.

Parking Lot Repaving at Hillsborough Elementary School and Misc. Concrete Work at Hillsborough Elementary, Amsterdam School and Triangle School

The following bids were received on June 11, 2008 for parking lot repaving at Hillsborough Elementary School and miscellaneous concrete work at Hillsborough Elementary, Amsterdam School and Triangle School:

<u>Vendor</u>	<u>Base Bid</u>
Fischer Contracting, Inc.	\$75,550
Cifelli & Son General Construction	104,300
Renda Roads, Inc.	109,500
Desantis Construction, Inc.	114,038
Halecon, Inc.	115,885
Penaloza/Calderone Asphalt Company	151,642

Award a contract to Fischer Contracting, Inc. for its low bid of \$75,550 for parking lot repaving at Hillsborough Elementary School and miscellaneous concrete work at Hillsborough Elementary, Amsterdam School and Triangle School.

Upon call of the roll, the motion carried with a unanimous vote recorded

State Contract Purchasing

A motion was made by Mr. Blandino and seconded by Mr. Lin that the board of education approve the following resolution authorizing the procurement of goods and services through State Agency for the 2008-09 school year:

WHEREAS, the Hillsborough Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Hillsborough Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Hillsborough Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Hillsborough Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2008-2009 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Hillsborough Township Board of Education School Board Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Hillsborough Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2008 to June 30, 2009.

State Contract Purchasing 2008-2009 School Year

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Furniture		
Classroom/Folding	Academia	A67835
	Adelphia Steel Equipment	A67811
	Allied Plastics Company	A67827
	Artco Bell	A67830
	Midwest Folding Products	A67816
	Royal Seating	A67833

State Contract Purchasing 2008-2009 School Year

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
	Scholar Craft Products	A67828
	Smith Systems	A67823
		A67813
Furniture, Office and Lounge	Tanner North Jersey, Inc.	A56319
	Robert Brothers, Inc.	A56313
	Hertz Furniture	A56341
	WB Mason	A69933
Furniture, Computer & Electronic Support, Freestanding	Allied Equipment Co.	A62190
	Hertz	A62168
	Graybar Electric	A62167
Classroom Supplies/ Library Supplies	Sax Arts & Crafts	A65606
	School Specialty	A65606
	EAI	A65608
	ETA Cuisenaire	A66488
	Flaghouse Inc.	A67389
	Flinn Scientific	A65621
	Becker's School Supplies	A65592
	Lakeshore Learning	A65594
	Roberts Brothers	A65603
	Steps to Literacy	A65991
	S&S Worldwide	A65610
	Highsmith, Inc.	A65609
	Nystrom	A65607
	PermaBound	A65596
	Abilitations	A65606
	Sax Family & Consumer Sciences	A65608
Computer	Apple Computer	A81253
	Dell Computer	A81247
	ePlus Technology	A81185
	Hewlett Packard	A81249
	Bits n Bytes	A81213
	Transnet	A81194
	Central Jersey Office Supply	A46709
	Promedia Technology	A81225

State Contract Purchasing 2008-2009 School Year

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Duplicating Paper	Mc Carter Paper Co.	A58410
Science Supplies		
General Supplies	Frey Scientific	A65606
Glass & Plasticware	Fisher Scientific	A61493
Equip./ Instrument	Fisher Scientific	A62165
Components, Accessories		
and Operating Supplies	Flinn Scientific	A62153
Sporting Goods	Fitness Lifestyles	A66830
	Leisure Unlimited Corp.	A66833
	Levy's Inc.	A66831
	Metuchen Center	A66829
	Roberts Brothers	A66834
Stationary and Office Supplies	W.B. Mason	A59767
	Action Office Supplies	A59754
Fuel	Petroleum Traders Corp.	A65047
	Taylor Oil Company, Inc.	A41867
Commercial Lighting	Turtle & Hughes	A56001
Park and Playground Equipment and Parts	General Recreation, Inc.	A59057
Typewriters, Accessories and Supplies	Swintec East	A59886
Dictating and Transcribing Equipment	Gramco Communication	A53299

Upon call of the roll, the motion carried with a unanimous vote recorded.

District-Wide Fixed Asset Appraisal

The following quotes were received on May 28, 2008 for district-wide fixed asset appraisal:

<u>Vendor</u>	<u>Base Bid</u>
Industrial Appraisal	\$18,670
American Appraisal	12,400
CBIZ Valuation	12,350

A motion was made by Mr. Blandino and seconded by Mr. Rosenberg that the board of education award a contract to CBIZ Valuation for its low bid of \$12,350 for district-wide fixed asset appraisal.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Reroofing Work at Sunnymeade Elementary School

The following bids were received on June 4, 2008 for the reroofing work at Sunnymeade Elementary School:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alt. Bid</u> <u>GC-2 (+)</u>	<u>Alt. Bid</u> <u>GC-3 (+)</u>
E.R. Barrett, Inc.	\$537,000	\$8,050	\$1,755
Arch-Concept Const. Inc.	578,000	7,000	2,100
BMV Group	611,000	8,400	1,500
USA General Contractors	598,000	17,500	1,000
Eastgate Construction	621,000	11,125	1,100
Fulton Building Co., Inc.	664,000	9,100	1,500

A motion was made by Mr. Rosenberg and seconded by Mr. Lin that the board of education award a contract to E.R. Barrett, Inc. for its low bid of \$546,805.00 for (base bid and alternates #2 and 3) for the reroofing work at Sunnymeade Elementary School.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Miscellaneous Wall and Ceiling Repair Work at Hillsborough High School and Hillsborough Middle School

The following bids were received on June 11, 2008 for miscellaneous wall and ceiling repair work at Hillsborough High School and Hillsborough Middle School:

<u>Vendor</u>	<u>Base Bid</u>
Drill Construction	\$56,543
Benaka, Inc.	69,000
DeSapio Construction, Inc.	75,260
Arista Builders & Designers, Inc.	92,600
Oradell Construction Company, Inc.	94,200
Boiling Springs Group	99,960
Jacob's Construction	111,600
William Kohl Construction Corp.	152,300

A motion was made by Mr. Lin and seconded by Mr. Rosenberg that the board of education award a contract to Drill Construction for its low bid of \$56,543 for miscellaneous wall and ceiling repair work at Hillsborough High School and Hillsborough Middle School.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Bids for Waste Removal Services

The following bids were received on June 12, 2008 for waste removal services for the 2008-09 school year. Bids were also structured to permit for a multi-year renewal agreement to be renewed at the discretion of the board.

<u>Vendor</u>	<u>Base Bid</u>
The Allegro Group	\$91,670
Kohler Waste	126,577.20
Raritan Valley	117,384.24
Active Disposal	108,701.25
Waste Management	98,085.37

A motion was made by Mr. Rosenberg and seconded by Mr. Gillette that the board of education award a contract to The Allegro Group for its low bid of \$91,670 for waste removal services for the 2008-09 school year.

Upon call of the roll, the motion carried with seven members voting in favor and Mr. Blandino abstaining.

ADMINISTRATIVE

A motion was made by Mr. Blandino and seconded by Mr. Schneider that the board of education approve the administrative agenda as follows:

Approve the Professional Travel Related Expenses as Listed

Approve the Professional Travel Related Expenses as listed on *Schedule O*.

Policies

The policy committee has recommended the following policies be included for consideration as follows:

Second Reading

- Policy #5610 - Suspension - *Schedule P*
- Policy #5600 - Pupil Discipline - *Schedule Q*
- Policy #5200 - Attendance - *Schedule R*

- Policy # 0147.1 A. - Appendix A - Board Member Compensation and Expenses - *Schedule S*
- Policy # 1523 - Comprehensive Equity Plan - *Schedule T*
- Policy # 2110 - Philosophy of Education/District Mission Statement - *Schedule U*
- Policy # 2481 - Home or Out-of-School Instruction for General Education Pupils - *Schedule V*
- Policy # 3221 - Evaluation of Non-tenured Teaching Staff Members - *Schedule W*
- Policy # 3222 - Evaluation of Tenured Teaching Staff Members - *Schedule X*
- Policy # 3240 - Professional Development - *Schedule Y*
- Policy # 5612 - Assault by Pupils on Board Members or Employees - *Schedule Z*
- Policy # 5755 - Equity in Educational Programs and Services - *Schedule AA*

Resolution for Travel Expenses

Approve the resolution as listed on *Schedule BB* as it relates to funds budgeted for travel expenses.

Approval of Sub-Standard Rooms

Approve for submission to the county superintendent of schools for review the following sub-standard spaces for use in the 2008-09 school year:

High School

Theatre Dressing Room for Instrumental Strings Program

Approval of Change of Use Rooms

Middle School

Room D-11 (faculty room) for Small Group Instruction

Annex Faculty Lunch Room for Small Group Instruction

Professional Services Agreements

Approve the resolution as listed on *Schedule CC* to award a professional services contract to Energy for America for professional engineering services for monitoring HVAC systems at Hillsborough Middle School, reprogramming of the building automation system and development of specifications to design the building automatic system for the middle school at an annual cost of \$91,608 with a minimum guarantee on energy savings of \$269,078.60 for the 2008-09 school year.

Approve the resolution as listed on *Schedule DD* to award a professional services contract to Office Solutions, Inc. for the support and maintenance of its proprietary computerized telephone system in the amount of \$30,112 for the 2008-09 school year.

Approve the awarding, without competitive bidding as provided for under the provisions of the Public School Contract law, a professional services contract with Open Systems Integrators, Inc. for the security enhancements at Hillsborough High School as listed below in accordance with N.J.A.C. 5:34-9.1:

- 300 Wing and 700 Wing
- Entrance Door 37 & 43
- Front Door
- All required support equipment, installation, and programming.

Certification to Support the Purchase of Proprietary Goods

Approve the resolution as listed on *Schedule EE* to solicit bids for the purchase of proprietary human resources management system, fund accounting and payroll management system in accordance with N.J.A.C. 5:34-9.1

Educational Cooperative Pricing System

Approve the resolutions as listed on *Schedule FF* to participate in the Educational Cooperative Pricing System as administered by Educational Data Services, Inc. and the Glen Rock Board of Education.

Non-Public Services Agreements

Approve the agreements as listed on *Schedule GG* with the Somerset County Educational Services Commission for the providing of purchasing services related to non-public school textbooks and technology equipment.

Participation Agreement for Cooperative Purchasing of Telecommunication Services (ACT)

Approve the participation agreement and resolution for the cooperative purchasing of telecommunication services with the Alliance for Competitive Telecommunications with the Monmouth-Ocean Educational Services Commission and the New Jersey Association of School Business Officials as listed on *Schedule HH*.

Approval of Settlement Agreement

Approve the resolution listed on *Schedule II* regarding a settlement agreement pertaining to N.G.

Acceptance of Donations

Accept the following donation:

<u>Donor</u>	<u>Description</u>
Andrew and Tristan Duff	Donation of \$1,080 to the district autism program raised through a benefit concert "DuffAid08".
National Starch and Chemical Foundation	Donation of \$900.00 to support the Life Skills Program
Sundance Publishing	Donation of extra science "big books" currently being used in elementary classrooms.

Upon call of the roll, the motion carried with a unanimous vote recorded.

INFORMATIONAL

Emergency drills were held during the month of June as follows:

School	Dates	Times
Amsterdam School	May 6, 2008	1 minute 15 seconds
	May 28, 2008	1 minute
Auten Road Intermediate	May 19, 2008	2 minutes
	May 29, 2008	2 minutes
Hillsborough Elementary	May 14, 2008	1 minute 11 seconds
	May 28, 2008	1 minute 13 seconds
Sunnymead School	May 7, 2008	1 minute 25 seconds
	May 19, 2008	1 minute 48 seconds
Triangle Elementary	May 7, 2008	1 minute 33 seconds
	May 29, 2008	1 minute 38 seconds
Woodfern Elementary	May 14, 2008	1 minute 11 seconds
	May 27, 2008	1 minute 13 seconds
Woods Road Elementary	May 13, 2008	1 minute 15 seconds
	May 21, 2008	1 minute 10 seconds
Hillsborough Middle School	May 14, 2008	2 minutes 25 seconds
	May 30, 2008	2 minutes 20 seconds
Hillsborough High School	May 13, 2008	2 minutes 30 seconds
	May 28, 2008	2 minutes 30 seconds

Suspensions

Hillsborough High School = 32
Hillsborough Middle School = 5
Auten Road Intermediate = 7
Elementary Schools = 0

Old Business

Mr. Jordan asked if there is a plan in place to replace the turf field that was installed four years ago.

He also stated that this is his last meeting for a while since he has been called overseas for military duty. As a result, he requested that the board not cut any programs in next year's budget.

President Hudes stated that we do not have funds allocated for the purpose of replacing the field.

Mr. Hudes wished Mr. Jordan a safe and healthy return to Hillsborough and thanked him for his service to our country.

Adjournment

A motion was made by Mr. Donnadio and seconded by Mr. Blandino to adjourn the meeting at 9:30 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud
School Business Administrator/
Board Secretary